



TOWN OF ROCKY HILL MEETING MINUTES/MOTIONS

In order to comply with Connecticut General Statutes regarding minutes of meetings, the following will be used to record information during all public meetings that take place. An original must be submitted to the Town Clerk of Rocky Hill within 48 hours of the meeting being adjourned. Motions should be complete, showing the maker and second of the motion as well as how each member voted. Unanimous votes may be listed as unanimous.

NAME OF PUBLIC BOARD OR COMMISSION	Government Operations Committee/ School Facilities Committee
DATE MEETING AGENDA POSTED	June 11, 2014
LOCATION	Council Chambers – Town Hall
DATE OF MEETING	June 16, 2014
TIME MEETING STARTED	5:00 Government Operations Committee 5:01 School Facilities Committee
PERSON PREPARING MEETING MINUTES	Jo-Anne Booth, Recording Secretary
VERBATIM NOTES TAKEN	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
AUDIO, VIDEO OR LIVE TRANSMISSION OF MEETING	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

MEMBERS PRESENT AT MEETING

1. Nadine Bell (Chairwoman) (Gov. Ops. Cmte.)	2. Guy Drapeau (Gov. Ops. Cmte.)
3. Tim Moriarty (Gov. Ops. Cmte.)	4. Brian Dillon (Chairman) (School Facilities Cmte.)
5. Jennifer Allison (School Facilities Cmte.)	6. Also present: Barbara Gilbert (Town Manager)
7. John Mehr (Finance Director)	8. Jim Sollmi (Director of Public Works) (Left at 5:27 p.m.)
9. Mike Sorano (Friar Associates)	10. Ken Biega (O & G Industries, Inc.)
11. Lee Sullivan (O & G Industries, Inc.) (Entered at 5:04 p.m.)	12. Steve Sopelak (Project Engineer for R.H.)
13. Mike Mancini (Interim Facilities Director for R.H.)	14. Superintendent Dr. Mark Zito
15. Councilor Meg Casasanta (Entered at 5:14 p.m.)	16.

NUMBER REQUIRED FOR QUORUM 2 QUORUM PRESENT ☒ Yes ☐ No

TEXT MOTIONS AND RESULTS VOTES

1st MOTION ☒ Passed ☐ Failed ☐ Tabled

Councilor Tim Moriarty made a motion to approve the Resolution – Award of Bid – Rocky Hill Schools – Griswold, West Hill, and Stevens Security and Technology Upgrades and forward this to the Town Council. The motion was seconded by Councilor Guy Drapeau and adopted unanimously (by the Government Operations Committee).

BE IT RESOLVED that the Rocky Hill Town Council award the bid for Security and Technology Upgrades at Griswold, Stevens and West Hill Schools to CNC Microtech, 20 Corporate Circle, Albany, NY at a cost of \$257,306.00. The security and technology upgrades project will be charged to the 2013-2014 Capital Improvement Budget – School Improvements Security Items- budget line 01-950-000-5719 and will receive State reimbursement from a matching grant through the Department of Emergency Services & Public Protection.

Report and Recommendation

Security and technology upgrades are:

Griswold – install security cameras.

West Hill- install intercom system and security cameras.

Stevens – install intercom system and security cameras.

After doing reference checks and a scope review with the contractor, town, school, Friar, and O & G staffs, all recommend that the security bid be awarded to CNC Microtech for all three schools.

Other Bidders

Collins Electric, Chicopee, MA = \$562,516

Net Services, Rocky Hill, CT = \$635,000

Halifax Security d/b/a North American Video, Brick, NJ = \$1,362,269.07 (Error completing bid form)

2nd MOTION ☒ Passed ☐ Failed ☐ Tabled

Councilor Tim Moriarty made a motion to approve the Resolution – Award of Bid – Stevens School Accessible Toilet Upgrades Project and forward this to the Town Council. The motion was seconded by Councilor Guy Drapeau and adopted unanimously (by the Government Operations Committee).

BE IT RESOLVED that the Town of Rocky Hill Town Council awards the bid for Accessible Toilet Upgrades at Stevens School to Noble Construction & Management, Inc., PO Box 843, Essex, Connecticut at a bid price of \$228,500.

BE IT FURTHER RESOLVED that the Accessible Toilet Upgrades at Stevens School project be charged to the Town of Rocky Hill 2014-2015 Adopted Budget in the Capital Improvement Budget – budget line 01-950-000-5720 for School Improvements for Toilet Upgrades at Stevens

School in the 2014-2015 budget year.

AND BE IT FURTHER RESOLVED that the contract between the Town of Rocky Hill and Noble Construction be effective as of July 1, 2014.

Report and Recommendation

The Town went to bid for this item with a bid opening on May 27, 2014. Four contractors submitted a bid. Friar Associates, the project architect, and O & G, the project construction manager, reviewed the bid. The project architect and construction manager recommends that Noble Construction be awarded the Accessible Toilet Upgrades at Stevens School project.

Other Bidders:

Scope Construction, Inc., New Britain, CT = \$237,000
Sarazin General Contractors, Inc., North Windham, CT = \$239,000
Garsan Construction, Inc., Wallingford, CT = \$248,000

3rd MOTION ☒ Passed ☐ Failed ☐ Tabled

Councilor Guy Drapeau made a motion to approve the Resolution – Award of Contract – Consultant for Construction Administration for the Replacement of the Old Main Street Bridge over Goff Brook - Engineering and forward this to the Town Council. The motion was seconded by Councilor Tim Moriarty and adopted unanimously (by the Government Operations Committee).

BE IT RESOLVED that the award of contract for the consultant to provide field observations, construction surveys, and construction administration support for the replacement of the Old Main Street Bridge over Goff Brook project be awarded to BL Companies, Inc., 150 Trumbull Street, Hartford, Connecticut at a total price of \$182,920. This consulting service will be charged to the Road Improvement Referendum Capital Improvement Project Fund.

Report and Recommendation

The BL Companies have been the consultant during the design and preconstruction phases of the replacement of the Old Main Street Bridge over Goff Brook project. Town staff recommends BL Companies continue and be the consultant during the construction phase of the bridge.

4th MOTION ☒ Passed ☐ Failed ☐ Tabled

Councilor Guy Drapeau made a motion to approve the Resolution – State of Connecticut Grant – Local Bridge Program Supplemental Application for Old Main Street Bridge over Goff Brook Project and forward this to the Town Council. The motion was seconded by Councilor Tim Moriarty and adopted unanimously (by the Government Operations Committee).

BE IT RESOLVED that the Rocky Hill Town Council authorizes the Town Manager to sign the Local Bridge Program Supplemental Application and any associated agreements between the State of Connecticut and the Town of Rocky Hill for the Old Main Street Bridge over Goff Brook.

Report and Recommendation

This supplemental application provides state funding of 31.13% of the total estimated project cost for the bridge. The Town's reimbursement from the State under the Local Bridge Program is projected to be \$581,363.33. Town staff recommends going forward with the application to the Local Bridge Program.

5th MOTION ☒ Passed ☐ Failed ☐ Tabled

Brian Dillon made a motion to adjourn the School Facilities Committee meeting at 5:26 p.m. The motion was seconded by Jennifer Allison and adopted by those present (from the School Facilities Committee). (Rene (Skip) Rivard was absent.)

6th MOTION ☒ Passed ☐ Failed ☐ Tabled

Councilor Tim Moriarty made a motion to approve all of the invoices. The motion was seconded by Councilor Guy Drapeau and adopted unanimously. (Please see the attachment.)

7th MOTION ☒ Passed ☐ Failed ☐ Tabled

Councilor Tim Moriarty made a motion to adjourn the Government Operations Committee meeting at 5:28 p.m. The motion was seconded by Councilor Guy Drapeau and adopted unanimously.

SEE THE MAIN MINUTES WEB PAGE TO ACCESS ADDITIONAL MEETING INFORMATION (i.e., WORKING NOTES, ACTIONS).

TIME MEETING ADJOURNED: 5:28 p.m.. TIME DELIVERED TO TOWN CLERK:

: